

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MONTEBELLO WAS HELD ON TUESDAY, DECEMBER 23, 2025, AT THE VILLAGE HALL SENIOR CENTER, 1 MONTEBELLO ROAD, MONTEBELLO, NEW YORK. THE MEETING WAS CALLED TO ORDER AT 10:45 AM. FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

Present:	Lance N. Millman	Mayor
	Stacy Caridi	Deputy Mayor
	Michael Humphrey	Trustee
	David Rose	Trustee
	Warren E. Berbit	Village Attorney
Absent:	Bruce Egenhauser	Trustee
Recording Secretary:	Joan Will	Village Clerk-Treasurer

Mayor's Report:

Mayor Millman wished everyone a Happy Holiday season and a Happy, Healthy New Year.

Building Department Report:

The following is the Building Department Report for the month of November 2025:

- (11) building permits were filed. A total of \$18,662.00 in permit fees were collected.
- (5) Certificates of Occupancy were issued.
- No locations were inspected during the month; \$1,025.00 in Fire Inspection fees were collected during the month.
- (19) code violations were issued. (2) appearance tickets were issued.

Historic Preservation and Parks Commission (HPPC) Report

The commission met on Wednesday, December 3, 2025. A Resolution will be presented to the Board of Trustees to have the Kathy Gorman Pond's Park designated as a pedestrian only area prohibiting motorized devices such as bikes, scooters, etc. Similar to what the Borough of Ramsey New Jersey has recently implemented for their public spaces.

Public Comment:

With no one from the public wishing to speak, Mayor Millman closed this portion of the meeting.

Resolution No. 25 - 155

Village of Montebello

Title: Approval of Minutes for November 6, 2025

BE IT RESOLVED, the minutes of the Board of Trustees of November 6, 2025, be and are hereby approved.

Motion: Deputy Mayor Caridi

Second: Trustee Humphrey

Trustee Egenhauser absent

Upon vote, motion carries.

Resolution No. 25 - 156

Village of Montebello

Title: Approval of Minutes for November 13, 2025

BE IT RESOLVED, the minutes of the Board of Trustees of November 13, 2025, be and are hereby approved.

Motion: Deputy Mayor Caridi

Second: Trustee Humphrey

Trustee Egenhauser absent

Upon vote, motion carries.

Resolution No. 25 - 157

Village of Montebello

Title: Approval of Minutes for November 18, 2025

BE IT RESOLVED, the minutes of the Board of Trustees of November 18, 2025, be and are hereby approved.

Motion: Deputy Mayor Caridi

Second: Trustee Humphrey

Trustee Egenhauser absent

Upon vote, motion carries.

Resolution No. 25 - 158

Village of Montebello

Title: Approval of Abstract & Schedule of Claims

THEREFORE, BE IT RESOLVED, the Abstract and Schedule of Claims dated December 23, 2025, and totaling \$338,807.31 hereby approved, and the claims listed hereon shall be paid.

Motion: Trustee Humphrey

Second: Deputy Mayor Caridi

Trustee Egenhauser absent

Upon vote, the Resolution carried.

Resolution No. 25 – 159

Village of Montebello

Title: Approval of Abstract & Schedule of Claims – Professional Fees

BE IT RESOLVED, the abstract and Schedule of Claims – Professional Fees dated December 23, 2025, for Professional Fees, and totaling \$21,161.15 hereby approved, and the claims listed hereon shall be paid.

Motion: Deputy Mayor Caridi

Second: Trustee Humphrey

Trustee Egenhauser absent

Upon vote, the Resolution was carried.

Resolution No. 25 - 160

Village of Montebello

Title: Approval of Abstract & Schedule of Claims – LOC Draw Fund

THEREFORE, BE IT RESOLVED, the Abstract and Schedule of Claims for the LOC Draw Fund dated December 23, 2025, and totaling \$950.00 hereby approved, and the claims listed hereon shall be paid.

Motion: Deputy Mayor Caridi

Second: Trustee Humphrey

Trustee Egenhauser absent.

Upon vote, the Resolution carried.

Resolution: 25 - 161

Village of Montebello

Title: Amending Deputy Village Attorney Hourly Pass-Through Rate

WHEREAS, Alyse D. Terhune has been the Deputy Village Attorney since October 2018; and

WHEREAS, Alyse has provided counsel to the Planning Board and Zoning Board of Appeals since March 2018. As of January 1, 2026, her fees will increase from \$200/hr to \$225/hr. for legal services not constituting work done pursuant to her position as Deputy Village Attorney.

THEREFORE, BE IT RESOLVED, effective January 1, 2026, the hourly pass thru rate for legal services reimbursement for Alyse D. Terhune increased from \$200.00 per hour to \$225.00 per hour.

Motion: Deputy Mayor Caridi

Second: Trustee Humphrey

Trustee Egenhauser absent.

Upon vote, the Resolution was carried unanimously.

Resolution No. 25 - 162

Village of Montebello

Title: Fire Department – Ice Training Drills

WHEREAS, the Tallman Fire Department, by its letter dated December 15, 2025, requests, for the fourth year in a row, use of the ponds in Kathryn Gorman Ponds Park for the annual ice rescue refresher course; and

WHEREAS, said letter recognizes the need for sufficient Fire Department insurance, that no heavy equipment can be on the walking trails, that the Ramapo Police Department will be given notice to help monitor the activity, and that notice shall also be given to the public; and

WHEREAS, after consulting with the HPPC Chairperson or HPPC and the Village's insurer, which has not yet occurred, any other conditions believed reasonably necessary to protect the public, the ponds and the park, shall be considered included herewith; and

WHEREAS, additional details are required from the Fire Department setting forth the exact nature of its drills, when they will be held, and an alternate date if the weather doesn't cooperate.

THEREFORE, BE IT RESOLVED that said use is hereby approved and permitted in the public good, subject to meeting any further reasonable conditions as mentioned above, which shall be made known to the Fire Department as soon as possible it being believed that the Fire Department has anticipated these conditions as mentioned in its letter and due to its prior usage.

Motion: Deputy Mayor Caridi

Second: Trustee Humphrey

Upon vote, motion carries unanimously.

Public Comment:

With no one from the public wishing to speak, Mayor Millman closed this portion of the meeting.

At 11:08 AM, Deputy Mayor Caridi made a motion to go into Executive Session to discuss contractual matters, seconded by Trustee Humphrey. Vote carried unanimously.

At 11:57 AM, Deputy Mayor Caridi made a motion to exit the Executive Session, seconded by Trustee Humphrey. Vote carried unanimously.

At 11:58 AM, Deputy Mayor Caridi made a motion to close the meeting, seconded by Trustee Humphrey. Vote carried unanimously.