

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MONTEBELLO WAS HELD ON THURSDAY, NOVEMBER 6, 2025, AT THE DR. JEFFREY OPPENHEIM COMMUNITY CENTER, 350 HAVERSTRAW ROAD, MONTEBELLO, NEW YORK. THE MEETING WAS CALLED TO ORDER AT 7:30 P.M. FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

Present:	Lance N. Millman	Mayor
	Stacy Caridi	Deputy Mayor
	Bruce Egenhauser	Trustee
	Michael Humphrey	Trustee
	David Rose	Trustee
	Warren E. Berbit	Village Attorney

Absent:

Recording Secretary: Joan Will	Village Clerk-Treasurer
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Preceding the regular meeting of the Board of Trustees, there was a Budget workshop that was held at 6:00 P.M. The Regular meeting of the Board of Trustees began at 7:30 P.M.

#### **Mayor's Report:**

Mayor Millman reported that with the clock change, it is darker earlier, and everyone should be mindful of children walking home from school events and the deer. He asked everyone to drive carefully.

#### **Building Department Report:**

The following is the Building Department Report for the month of October 2025:

- (8) building permits were filed. A total of \$21,131.00 in permit fees were collected.
- (5) Certificates of Occupancy were issued.
- (6) locations were inspected; \$5,275.00 in Fire Inspection fees were collected during the month.
- (22) code violations were issued. (5) appearance tickets were issued. Eight (8) violations were closed.

#### **Historic Preservation and Parks Commission (HPPC) Report**

The commission met on Wednesday, November 5, 2025. No report was available.

**Public Comment:**

With no one from the public wishing to speak, Mayor Millman closed this portion of the meeting.

Village Attorney explains how the Budget process works from creating a working budget to the Mayor's budget to a tentative budget. He explains the timeliness of the budget process and the reasoning behind the resolutions for the Public Hearings that must be held by November 15<sup>th</sup>. The Village Attorney stated that the Board does not have to vote on the 15<sup>th</sup> as long as it is concluded within 5 days after that.

**Resolution: 25 - 130**

**Village of Montebello**

Title: Schedule a Public Hearing for the 2026 Budget and Local Law No. 2 of 2025 on Exceeding Tax Cap and Changing Meeting Date

BE IT RESOLVED, after full discussion at the 2025 Budget Workshop held on November 6, 2025, and subsequently in the Regular Meeting which followed, for the necessary reasons discussed thereat, that the Mayor's Budget as revised this evening be considered the Tentative Budget, and that the next Regular Meeting of the Village Board be changed to November 13, 2025, starting at 7 PM and thereat that the Tentative Budget be presented at the Public Hearing on the 2026 Budget, and associated therewith Local Law No. 2 of 2025 on exceeding the tax cap also be held thereat, of 2025 to permit if found necessary to exceed the NYS budget real property tax cap limitations, in order to enable exceeding the sum raised in 2025 in excess of the 2% cap, and agreeing, due to the Mayor being unable to attend on the 13<sup>th</sup>, and to allow more deliberations thus, that the Board reconvene at a Special Meeting on November 18<sup>th</sup>, at 6 PM, to vote upon and approve a final 2026 Budget.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, motion carried unanimously.

**Resolution No. 25 - 131**

**Village of Montebello**

Title: Approval of Minutes for October 22, 2025

BE IT RESOLVED, the minutes of the Board of Trustees of October 22, 2025, be and are hereby approved.

Motion: Deputy Mayor Caridi

Second: Trustee Humphrey

Upon vote, motion carries.

**Resolution No. 25 - 132**

**Village of Montebello**

Title: Approval of Abstract & Schedule of Claims

THEREFORE, BE IT RESOLVED, the Abstract and Schedule of Claims dated November 6, 2025, and totaling \$48,626.77 hereby approved, and the claims listed hereon shall be paid.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, the Resolution carried.

**Resolution No. 25 – 133**

**Village of Montebello**

Title: Approval of Abstract & Schedule of Claims – Professional Fees

BE IT RESOLVED, the abstract and Schedule of Claims – Professional Fees dated November 6, 2025, for Professional Fees, and totaling \$14,917.95 hereby approved, and the claims listed hereon shall be paid.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, the Resolution was carried.

**Resolution No. 25 - 134**

**Village of Montebello**

Title: Approval of Abstract & Schedule of Claims – LOC Draw Fund

THEREFORE, BE IT RESOLVED, the Abstract and Schedule of Claims for the LOC Draw Fund dated November 6, 2025, and totaling \$50,192.21 hereby approved, and the claims listed hereon shall be paid.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, the Resolution carried.

**Resolution No. 25 - 135**

**Village of Montebello**

Title: Rt. 59 Improvements Project – Inspection Phase - Contract with Colliers Engineering and Design

WHEREAS, the Village Engineer reports and recommends in his letter dated November 4, 2025, that the Village Board contract with Colliers Engineering and Design for continuation of professional engineering services to oversee the construction phase of the subject Rt. 59 frontage improvements work per Proposal 250059308, dated October 29, 2025, (Proposal) in the amount of \$45,000.00 plus reimbursables, said Village Engineer's letter and Proposal referenced hereat as if fully set forth hereinafter; and

WHEREAS, the cost of said services are properly payable from the LOC Draw sum held by the Village for such purposes, and continuing with such services by Colliers is consistent with the prior actions and intent of the Board whereby Colliers was awarded the engineering design services; and

WHEREAS, the Engineer reports that the Department of Transportation permit for such work has been granted, and the contractor, Cioffi, to whom the construction contract was previously awarded, is prepared to commence this work.

THEREFORE, BE IT RESOLVED, that the Colliers Proposal to oversee the construction phase be and hereby is awarded and contract entered into in the full amount of \$45,000.00, plus reimbursable expenses as more particularly described and set forth therein, it being understood that said expenses are properly payable from the LOC Draw funds on hand.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, motion carries unanimously.

**Resolution: 25 - 136**

**Village of Montebello**

Title: Village Hall Campus – Parking Lot and Site Improvements Bid

WHEREAS, the Village of Montebello in the interest of public safety and efficient use of the site went out to bid on the improvements needed for the Parking Lot and Site Improvements after the Village Clerk secured grant money from ARPA; and

WHEREAS, the Village Engineer has reviewed each of the five (5) submitted proposals by the bid date of October 9, 2025, summary shows as follows in his report and recommendation dated October 29, 2025, referenced as a part hereof:

<b>Bidder Name</b>	<b>Town</b>	<b>Base Bid Amount</b>
MFD Quality Construction Inc.	New City, NY	\$368,481
A-Tech Concrete Company	Edison, NJ	\$386,045
Covino and Sons Construction	Fair Lawn, NJ	\$400,250
Cioffi Services	Stony Point, NY	\$461,025
Malum Enterprises, LLC	Monroe, NY	\$543,543

; and

WHEREAS, as aforesaid, the recommendation of the Village Engineer is to award the contract to MFD Quality Construction Inc. for Village Hall Campus – Parking Lot and Site Improvement in the amount of \$368,480.50, as the lowest responsible bidder.

THEREFORE, BE IT RESOLVED that the proposal of MFD Quality Construction Inc. be accepted at a total cost of \$368,481, subject to unit price adjustments, the expenditure of which for these purposes is hereby approved with payment coming from the outstanding ARPA grant fund.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, motion carries unanimously.

**Resolution No. 25 - 137**

**Village of Montebello**

Title: 2026 Contract with Town of Ramapo for Highway and Snow Removal Services

WHEREAS the Village has contracted with the Town of Ramapo for Highway and Snow Removal Services since the formation of the Village despite having explored other options from time to time; and

WHEREAS the Supervisor's office notified the Mayor in an email dated October 30, 2025, considered a part hereof, reports the need to increase the contract by 5% to \$433,630.00 per annum payable at \$36,135.84 monthly, and the Mayor recommends accepting same, to cover increased materials and labor costs.

THEREFORE, BE IT RESOLVED, subject to acceptance by the respective boards and, pending signing of the Agreement that renewal of said contract for 2026 be and hereby is approved

at a fixed cost of \$433,630.00 per annum, payable at \$36,135.84 monthly, for the reasons set forth above, other terms and conditions to continue as they were in prior years contracts.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, motion carried unanimously.

**Resolution No. 25 - 138**

**Village of Montebello**

Title: Park Improvements to Kathryn Gorman Ponds Park

WHEREAS, the Village has need to stabilize aggregate path and KGPP, and repair two wooden benches located at the same location; and

WHEREAS, The Village Engineer noted that the aggregate path was part of Phase I of the park improvements in 2011, and has sustained minor erosion and use wear and tear; and

WHEREAS, the Village Engineer requested proposals from three (3) contractors that specialize in this type of work with two of the contractors opting to not provide a proposal at this time; and

WHEREAS, Christopher Meredith Landscaping, Inc. submitted a complete proposal including all required material and labor for the paths and benches; and

WHEREAS, Spence Engineering suggests due to the continued good work by Christopher Meredith Inc on other Village's projects as well as no other viable bid submitted, and the proposed cost of this work is fair and in accordance with industry standards, that Christopher Meredith Landscaping, Inc. proposal for \$25,000 (not to exceed \$30,000) be accepted.

THEREFORE, BE IT RESOLVED, that said proposal for Park Improvements at Kathryn Gorman Ponds Park in the amount of \$25,000 be and hereby is accepted, and that the use of \$25,000 of ARPA funds is authorized and found to be an appropriate use of same.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, the Resolution carried unanimously.

**Resolution No. 25 - 139****Village of Montebello**

Title: Contract for Cleaning Services 2026

WHEREAS, weekly cleaning services have been provided for the Village Hall, including the Seniors Center, and for the Dr. Jeffrey Oppenheim Community Center by Vanguard Cleaning Services, out of Nanuet, NY, for the past year at a cost of \$940.00 per month. Due to increases in insurance and other operating costs they have proposed a minor increase of \$60.00 per month for their 2026 contract as outlined below.

<b>Location</b>	<b>Current Price/Month</b>	<b>New Price/Month</b>
Village Hall (including Senior Center)	\$500.00	\$530.00
Dr. Jeffrey Oppenheim Community Center	\$440.00	\$470.00

THEREFORE, BE IT RESOLVED, that the proposal of Vanguard Cleaning Systems out of Nanuet, NY be accepted, effective January 1, 2026, at a cost of \$1,000.00 per month, for cleaning of Village Hall, including the Senior Center and the Dr. Jeffrey Oppenheim Community Center, plus the extra services as noted in their contract if requested.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, motion carries unanimously.

**Resolution: 25 – 140****Village of Montebello**

Title: Continued Contract for Village Engineering Services - 2026

WHEREAS, Spence Engineering Consulting and Municipal Engineers (“Spence”) supplied services as the Village Engineer since 2007; and

WHEREAS, Spence proposes to continue to provide services for 2026 in a proposal dated September 27, 2024, referenced as if set forth hereinafter at length, a true copy of which shall be appended to the Minutes hereof (“The Proposal”), for the fixed fee services, which are the same rates since 2016, at a lump sum of \$31,800 per annum (\$2,650 per month),

THEREFORE, BE IT RESOLVED, as follows:

1. That the Proposal of Spence Engineering as aforereferenced to provide regular engineer services to the Village in 2026 including anticipated costs for Capital Projects including annual paving, Stormwater MS4, hazardous mitigation, DEC requirements for Gorman Ponds and special reports be and hereby is extended

effective January 1, 2026, thru December 31, 2026, subject to the following conditions:

- a. That it be understood that the Village's professional bill appeal procedure shall be appended to the proposal as a part thereof; and
- b. That the agreement may be terminated by the Village upon ninety (90) days advance written notice without cause at its election.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, motion carries unanimously.

**Resolution: 25 - 141**

**Village of Montebello**

Title: Continued Landscaping Service Contract for 2026

WHEREAS, Christopher Meredith, Inc. contract for Landscaping Services expires on December 31, 2025; and

WHEREAS, Christopher Meredith, Inc. has provided a proposal for the following:

- Landscaping services as per the attached contract, yearly services will be provided at a total fee of \$46,179/year (\$3,848.25/month) for 2026.

THEREFORE, BE IT RESOLVED, that effective from January 1, 2026, through December

31, 2026, Christopher Meredith, Inc, is awarded a continued Landscaping Services Contract with the Village of Montebello as set forth in the contract.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, motion carried unanimously.

**Resolution No. 25 – 142**

**Village of Montebello**

Title: Appointment of Building Inspector to Full Time

WHEREAS, Adam Gordon was hired to the part time position of Fire Safety Inspector (PT) on January 16, 2019, and promoted to Building Inspector (PT) on January 19, 2022; and

WHEREAS, there is a need for more hours to satisfactorily complete the demands on this position; and

WHEREAS, the Village Clerk – Treasurer in searching for a qualified full-time replacement has contacted Rockland County Personnel for the qualifying list of candidates; upon which the County provided the results of list #66-797 Building Inspector (OC) where Adam currently sits in one of the top three positions after qualifying the list; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Mayor, that Adam Gordon, as a qualified candidate, be appointed, effective January 1, 2026, to the position of Building Inspector (F/T) for a term to expire at the reorganization meeting in April 2026, or as soon thereafter as a successor can be appointed. Compensation for this position will be \$85,000 per year.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, the Resolution carried unanimously.

**Resolution No. 25 - 143**

**Village of Montebello**

Title: Acceptance of Deputy Village Clerk's Resignation

WHEREAS, Louise Renud has reluctantly tendered her resignation as Deputy Village Clerk, effective November 28, 2025, in order to retire with family to a sunnier climate; and

WHEREAS, Louise will be both personally and professionally missed, her skills and abilities having greatly enhanced the function of the Village government in multiple ways.

THEREFORE, BE IT RESOLVED, as consistent with Louise Renud's request that her resignation hereby accepted, and the position declared vacant as of November 28, 2025, and in her honor and despite her reluctance to be so lauded, November 28, 2025, shall be known as Louise Renud day in the Village of Montebello.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, the Resolution carried unanimously.

The Board of Trustees did not wish to accept Louise's resignation but understands that she will be moving out of the area. The Board wishes to extend their gratitude to her for a very well done job

for the Village and that not only will she be missed for her outstanding work, but personally by all.

**Resolution: 25 - 144**

**Village of Montebello**

Title: Authorization of IT to update office computers Village Hall (2025)

WHEREAS, The Village Clerk-Treasurer sought proposals for IT Services and updating the Village owned computers at Village Hall due to the fact that Windows 10 operating system has reached its official end of life, meaning the computers at Village Hall will no longer receive security updates or technical support; and

WHEREAS purchasing new is economically prudent.

Lenovo ThinkCentre M70q G5 Desktop PC \$805.58 Delaney \$930.99 Best Buy  
Lenovo ThinkPad T14 Gen 5 14" Notebook \$1254.17 DCS \$1321.95 Best Buy

THEREFORE, BE IT RESOLVED, that the proposal from Delaney Computer Services dated October 30, 2025, in the amount of \$11,752.13 for the upgrades for all Village owned desktops and notebooks in Village Hall, referenced as if set forth hereinafter, be and hereby is accepted and said sum be authorized to be expended from ARPA funds for the forgoing purposes, and the old hardware will be deemed surplus.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Roll call:

Mayor Millman	-	Abstained
Deputy Mayor Caridi	-	Yes
Trustee Egenhauser	-	Yes
Trustee Humphrey	-	Yes
Trustee Rose	-	Yes

Upon vote, the Resolution carried.

**Resolution: 25 - 145**

**Village of Montebello**

Title: Authorization of IT to update Wi-Fi at Village Hall and the Community Center

WHEREAS, The Village Clerk-Treasurer sought Delaney Computer Services to upgrade the Wi-Fi at Village Hall and the Dr. Jeffrey Oppenheim Community Center as they have reached end of life; and

WHEREAS purchasing new is economically prudent.

Unifi Dream Machine Pro Network Security Appliance @ \$1429.00

Unifi Pro 48 Port 600W PoE Switch @ \$1298.00

Uniquiti Unifi U7 Pro Wi-Fi 7 Wireless AP (2) @ \$436.00 each

THEREFORE, BE IT RESOLVED, that the proposal from Delaney Computer Services dated October 23, 2025, in the amount of \$5,563.00 for the upgrades for all wi-fi services at Village Hall and Community Center, referenced as if set forth hereinafter, be and hereby is accepted and said sum be authorized to be budgeted in 2026 Budget, and the old hardware will be deemed surplus.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Roll call:

Mayor Millman	-	Abstained
Deputy Mayor Caridi	-	Yes
Trustee Egenhauser	-	Yes
Trustee Humphrey	-	Yes
Trustee Rose	-	No

Upon vote, the Resolution carried.

**Resolution: 25 - 146**

**Village of Montebello**

Title: Authorization of IT to update Server at Village Hall

WHEREAS, The Village Clerk-Treasurer sought Delaney Computer Services to upgrade the server at Village Hall as it has reached end of life; and

WHEREAS purchasing new is economically prudent vs upgrading existing server

Dell Power Edge R260 Rackmount Server & Configuration @ \$11508.53

Versus

Upgrading current server, licensing, configuration @ \$5304.29

THEREFORE, BE IT RESOLVED, that the proposal from Delaney Computer Services dated October 23, 2025, in the amount of \$11508.53 for the purchase of a new server at Village Hall, referenced as if set forth hereinafter, be and hereby is accepted and said sum be authorized to be budgeted in 2026 Budget, and the old hardware will be deemed surplus.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Roll call:

Mayor Millman	-	Abstained
Deputy Mayor Caridi	-	Yes
Trustee Egenhauser	-	Yes
Trustee Humphrey	-	Yes
Trustee Rose	-	Yes

Upon vote, the Resolution carried.

**Resolution: 25 - 147**

**Village of Montebello**

Title: Authorization of IT and Cyber-Security Services

WHEREAS, The Village Clerk-Treasurer sought proposals for IT Services and updating the Village's monthly service and Cyber-Security for Village Hall, which is summarized as follows:

Vendor	Proposal	Price Quote
Delaney Computer Services	Managed IT services & Cybersecurity Services	\$4,578.20 per month
Delaney Computer Services	Microsoft 365 Subscriptions	\$628.28 per month
Delaney Computer Services	Discounts and Credit Service Bundle Discount	\$1568.52 per month

; and

WHEREAS, the proposals each include Managed IT Services, Cybersecurity, Microsoft 365 Subscription services, and discounts are for a 36-month period; and

THEREFORE, BE IT RESOLVED, that the proposal from Delaney Computer Services in the amount of \$4578.20 per month for Managed IT and CyberSecurity Services, \$628.28 for MicroSoft 365 subscriptions, and \$1,568.52 discounts and credits per month, totaling \$3,637.96 per month, be and hereby is accepted and said sum be authorized to be expended for the forgoing purposes in the 2026 Budget.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Roll call:

Mayor Millman	-	Abstained
Deputy Mayor Caridi	-	Yes
Trustee Egenhauser	-	Yes
Trustee Humphrey	-	Yes
Trustee Rose	-	Yes

### **Resolution 25 - 148**

### **Village of Montebello**

Title: 25 Fant Farm Lane – Return of Escrow

BE IT RESOLVED, as per the report of Village Engineer, that escrow for 25 Fant Farm Lane Escrow, in the amount of \$5,000.00 be returned to Stonehedge Heights, care of Marsel Amona, as the project has been completed.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Upon vote, the Resolution carried unanimously.

### **Resolution No. 25 - 149**

### **Village of Montebello**

Title: Accept Employee Handbook and Addendum

WHEREAS, the Village Clerk – Treasurer reports that she, staff, the Village Attorney, and others, have been working for months on updates and editing the quite lengthy comprehensive, operation document known as *The Village of Montebello Employee Handbook including Benefits Overview and Policies Handbook (The Handbook)* at the direction of our Risk Management Insurance Carrier and others; and

WHEREAS, the Village Clerk – Treasurer reports that The Handbook has been completed, and updates have been made to more align with the directives of NYSHIP especially as such related to retirees. In that regard, the pressing need is to confirm and clarify how to treat and apply to current staff who are potential retirees and past retirees who have already retired under the “old” version of the Handbook, it thus being requested that the following be recognized and included in the Handbook:

#### I. Guiding Principle RE: Retirement Medical Benefits

The Village is guided by the principle that health insurance and retirement benefits and terms and conditions necessary to qualify for same as such existed upon an eligible person’s first day of employment or service, will not be prospectively diminished by the Village in any substantial or meaningful way.

The possible exceptions to the aforementioned include mandatory changes in terms, conditions and processes by New York State, when participating in the Employee Retirement Systems (ERS), NYSHIP, or the impact and consequences of jointly participating in SSA, Medicaid and Medicare, and programs of a like kind. In addition, even if the Village determines in its discretion to change plans in the public interest without compulsion to do so, it shall endeavor to arrange substantially equivalent benefits to the extent reasonably possible.

Be the above as it may, the Village retains discretion and reserves the right to reduce or increase benefits and related terms and conditions to new hires or electees newly serving the Village. Again, as a general rule, unless compelled to do so by Federal or State rules and regulations, it will not reduce benefits nor make more stringent eligibility requirements to persons already in its employ or electees serving the Village. Similarly, though, it is not required that it offer prospectively enhanced benefits or make less stringent eligibility requests to persons already in its employ or service.

Lastly, it is understood that the respective cost to the Village and the covered employee or electee serving the Village is a function of the percent sharing arrangement which is set by and between the Village and said beneficiary, but also is or may be a function of the amounts and conditions thus set by the subject State or Federal legislation or regulation agencies over which the Village has no control.

## II. Plans, Terms and Conditions, Eligibility, According to Date of Commencing Work, or Service

These existing Resolutions need clarification and to be construed together in a constructive and harmonized fashion.

1. Resolution 00-060 dated June 21, 2000
2. Resolution 04-138 dated December 15, 2004
3. Resolution 13-147 dated December 18, 2013

### Summary of Rules reflective of above as interpreted and harmonized

- Medical Coverage of Employee with a minimum of 10 years of continuous service (combination of Montebello and other Rockland County municipalities) contributions to health insurance shall be increased to 85% of single member cost and 45% of additional cost of family coverage, if selected.
- Retirees must be a member of NYSHIP (insurance).
- Retiree must be at least 55 years of age.
- An employee or retiree who is eligible for Medicare coverage that is primary to NYSHIP will be required to enroll in Medicare Part A and Part B, and that any Medicare primary active and retired enrollees and their eligible dependents will be reimbursed for their Medicare Part B premium (currently \$185.00 this year), including IRMAA, unless the village has been notified that they are being reimbursed for Medicare Part B by another source.
- An employee who was hired prior to January 2026

Regarding current staff or electees (collectively “eligibles”) who are potential retirees and past retirees who have already retired (currently 6 individuals in total), such as to be applied as follows:

The Eligibles staff that meet all the above criteria including long-term service would:

- For Single Coverage: receive NYSHIP secondary to Medicare at no cost and no reimbursement for Medicare Part B or IRMAA.
- For Family Coverage: receive NYSHIP secondary to Medicare at no cost to the employee and at a cost of 55% of additional family coverage, rates dependent on which family plan chosen, plus reimbursement for Medicare Part B.

THEREFORE, BE IT RESOLVED, that the updated comprehensive updated Handbook including the above clarification, be and hereby is approved for distribution and use.

Motion: Deputy Mayor Caridi

Second: Trustee Egenhauser

Roll call:

Mayor Millman	-	Yes
Deputy Mayor Caridi	-	Yes
Trustee Egenhauser	-	Yes
Trustee Humphrey	-	Yes
Trustee Rose	-	Yes

Upon vote, Resolution carried.

**Public Comment:**

With no one from the public wishing to speak, Mayor Millman closed this portion of the meeting.

**Old / New Business**

- Trustee Egenhauser asked who is responsible for the cleanup after utility work is done.

At 8:14 PM, Deputy Mayor Caridi made a motion to go into Executive Session to discuss contractual matters, budgeting, and employment, seconded by Trustee Egenhauser. Vote carried unanimously.

At 8:55 PM, Deputy Mayor Caridi made a motion to exit the Executive Session, seconded by Trustee Egenhauser. Vote carried unanimously.

At 8:59 PM, Deputy Mayor Caridi made a motion to close the meeting, seconded by Trustee Egenhauser. Vote carried unanimously.